



MUROP001BZHK

e. 115/2022

**Contract on the Provision of Financial Resources
from the International Visegrad Fund's
Grant No. V4UA1294**

(hereinafter only the "Contract")

1. CONTRACTING PARTIES

1.1 International Visegrad Fund

Address:	Hviezdoslavovo nám. 9, 811 02 Bratislava, SK
ID No.:	36060356
Bank name:	Tatra banka, a.s.
Bank seat:	Hodžovo nám. 3, 811 06 Bratislava, SK
IBAN:	SK29 1100 0000 0029 3600 0250
SWIFT/BIC:	TATRSKBX

Represented by: **Petr Mareš**, Executive Director

hereinafter referred to as the "Fund"

and

1.2 Město Roztoky

Name:	Roztoky
Address:	Nám. 5. května 2, 252 63 Roztoky, CZ
Correspondence address:	Nám. 5. května 2, Roztoky, 252 63, CZ
ID No.:	00241610
Bank details:	IBAN: CZ13 0710 0000 9400 0671 5111; SWIFT/BIC: CNBACZPP; bank name: Česká národní banka; bank seat: 7611 - Pobočka Praha - referát 333 05
Registered VAT Payer:	yes

Represented by: **Jan Jakob**

hereinafter referred to as the "Grantee"

The Fund and the Grantee—jointly hereinafter only “Contracting Parties”—have concluded this

Contract on the Provision of Financial Resources

(hereinafter only “Contract”)

Article 1

The subject of this Contract is the definition of conditions for the payment and utilization of financial support related to the project “**Ukrainian refugees support and help**” (hereinafter only “Project”), granted by the Fund. Details on the project implementation are specified in Attachment 1 hereto. The Grant shall be used by the Grantee only to cover direct expenses related to the Project during the implementation period specified in Article 2 and Project budget specified in Attachment 1.

Article 2

The subject of the Project shall be supported by the Fund with an amount of up to **€18,120.00** under conditions set forth further in this Contract (the “Grant”). The Grantee is obligated to implement the Project in compliance with the time frame and financial and other conditions stipulated in the Contract.

The Contracting Parties agree that the Project shall last from **14/05/2022** to **31/12/2022** (the “Implementation Period”).

Article 3

The Grant shall be paid to the Grantee in two installments.

The 1st installment in the amount of **€14,496.00** will be paid within 10 working days after Contract signature;

the 2nd (and final) installment in the amount of **€3,624.00** within 15 working days after the Final Report and Financial Report are approved by the Fund. Parties agreed that the Final Instalment must be pre-financed by the Grantee and, if duly approved under conditions set forth hereof, the Fund reimburses the due amount of the Final Instalment. Provided that the Fund withdraws from this Contract pursuant to Article 9 hereof, the Fund is not obliged to provide the Grantee with any unpaid installments stated in this Contract and the Grantee is not entitled to request any payments agreed in this Contract.

Article 4

The Grantee shall deliver to the Fund:

<i>Report:</i>	<i>Covering the period from-to:</i>	<i>Latest delivery of report:</i>
Final Report	14/05/2022–31/12/2022	27/01/2023
Financial Statement	14/05/2022–31/12/2022	27/01/2023
Copies of all project-related invoices and bank transcripts	14/05/2022–31/12/2022	27/01/2023

Article 5

The Grantee undertakes to:

- use the resources provided according to Article 2 in an efficient and cost-effective way for the purpose and under conditions stated herein,
- organize works in the implementation of the project in such a way that the goals of the project are achieved in the planned form and time,
- inform on the progress of project works and resource withdrawals upon the Fund’s request,
- spend the provided resources only by the end of the Implementation Period,
- return any misused resources unconditionally to the Fund upon the Fund’s request,
- present to the Fund the documentation of the results and benefits of the project, which shall include all materials publicly distributed as part of the project (all documentation is to be sent by e-mail or by post to the Fund).

Article 6

The Grantee is obliged to use a bank account for the purposes of the contracted project and all related monetary operations with the Grant. All non-cash payments during the Implementation Period shall be made by the Grantee through this bank account. Cash operations (cash withdrawals) from this bank account shall be limited to the amount of 30% of the contracted amount.

Article 7

Up to 20% of the approved sum may be used to cover project overhead costs (operating costs directly linked to the project).

Article 8

The Grantee may ask for a potential change in the utilization of the Grant in writing. The Grant may be utilized in a manner different than agreed upon in this Contract only with the written approval of the Fund.

Article 9

The Grantee shall spread and support the spirit of Visegrad cooperation and the good reputation of the Fund during the implementation process and shall, wherever possible, acknowledge the financial support of the Fund by displaying the Fund's logo. Failure to fulfill this contractual condition could result in application of Article 9 of this Contract.

Article 10

The Fund undertakes to extend to the Grantee all necessary cooperative support.

Article 11

Each Contracting Party is entitled to withdraw from this Contract at any time during the validity of the Contract in case of any breach of the Contract by any of the Contracting Parties. Moreover, the Fund shall be entitled to withdraw from the Contract also in case the Fund determines deficiencies that could in a significant way affect the result or the approved schedule during the implementation of the Project. The reason for withdrawal shall be stated in the written notice thereof.

This Contract shall be terminated immediately upon the delivery of the notice on withdrawal to the relevant Contracting Party. The notice of withdrawal shall be delivered in writing, in person or by registered mail to the address of the relevant Contracting Party stated in this Contract. The notice of withdrawal shall be considered received on the date of its delivery. If the delivery of the withdrawal notice is rejected by the relevant Contracting Party, the rejection date shall represent the date of delivery. In the case of postal deliveries the withdrawal notice shall be considered received on the third day of its postal deposit, irrespective the addressee's knowledge of such deposit.

If the Contract is terminated upon the withdrawal of the Fund therefrom, the Grantee shall automatically be obliged to return to the Fund the amount of the paid Grant within 15 working days.

Article 12

The Fund reserves the right to make use of Project results for its promotion.

Article 13

Unless stipulated otherwise in this contract, relevant provisions of the Civil Code of the Slovak Republic and other related regulations of the Slovak Republic shall apply to the relations regulated in this contract, resulting from it and related to it.

Article 14

Any amendments to this contract can be executed only in the form of written annexes to this Contract based on the consent of both Contractual Parties, with the exception of changes exclusively reserved for the Fund under this Contract. The Contract shall be prolonged under the same conditions for another contractual period, if a written proposal of the Grantee to prolong to Contract is unconditionally and without any changes approved by the Fund (such proposal shall state the new further term of the Contract).


Article 15

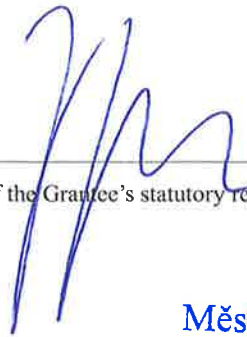
Both Contracting Parties declare that they conclude this contract of their free will, they have read its content and as evidence of their consent to its wording they voluntarily sign it as correct. This contract shall enter into force on the day of its signing.

Done in Bratislava, on 12/05/2022

13-05-2022




Signature of the Fund's statutory representative


Signature of the Grantee's statutory representative

Město Roztoky
nám. 5. května 2
252 63 ROZTOKY

Attachment 1

to the Contract on the Provision of Financial Resources from the International Visegrad Fund's Grant No. V4UA1294

Total approved sum: **€18,120.00**

Type of cost item		Cost item	Unit name	No. of units	Unit cost	Total	the Fund
1	Honoraria and salaries	Volunteer coordinator	monthly cost	8	340.00	2,720.00	2,720.00
2	Honoraria and salaries	Community field worker - Ukraine	monthly cost	8	916.00	7,328.00	7,200.00
3	Honoraria and salaries	Community field worker - Czech	monthly cost	8	916.00	7,328.00	7,200.00
4	Materials and equipment	Office supplies, PC, mobile phone, office furniture and equipment	monthly costs	8	350.00	2,800.00	0.00
5	Overhead costs (max. 20% of the Fund's contribution!)	Project management, running costs, project bookkeeping	complete	1	1,000.00	1,000.00	1,000.00
Total						21,176.00	18,120.00

Done in Bratislava, on 12/05/2022




Signature of the Fund's statutory representative


Signature of the Grantee's statutory representative

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